



## Long Service Leave



We are asking all employees who have been at BIA for a minimum of 7 years and have long service leave hours, to book in some leave this year.

You will be receiving a letter advising you further, however if you would like to organise some much-needed time off, please speak to Justin at Reception who will advise Nicole of your request. Alternatively, you can email Nicole:

[nicole.featherstonehaugh@brunswickindustries.org.au](mailto:nicole.featherstonehaugh@brunswickindustries.org.au)

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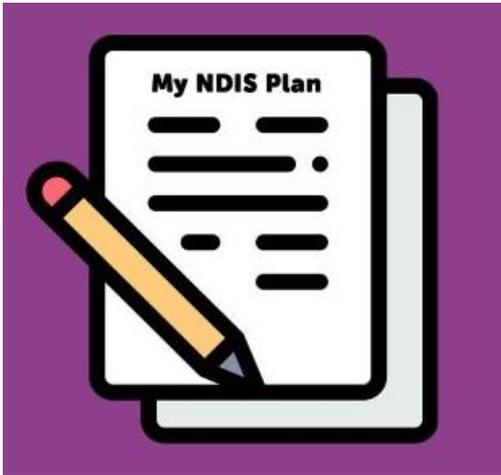
## May's Employee of The Month Darryl Gilson

Darryl Gilson was awarded the Employee of the Month award for learning several new tasks quickly and efficiently. The Supervisors have appreciated Darryl helping in the warehouse filling Stockhealth products and assisting wherever they need him. What is even more impressive is that Darryl has only been with us since the start of the year!

Congrats Darryl 😊



Charles, CEO pictured with Employee of the Month, Darryl Gilson



## NDIS Plan & Support in Employment Changes

The NDIS has made some changes in how they are providing funding for your Support in Employment.

Your NDIS Plan has money \$\$ which pay for your supports you receive at work from us (BIA). BIA use this money to help you to do your job and maintain your employment.

Starting in July, the plan will still have money for your support in employment however they are making a change in how this is named and what part of the plan it is located.

Your last plan had the money in a budget called “Assistance in Specialised Supported Employment” located in your Capacity Building budget

In your new plan, the funding for supports at work will now be called “Supports in Employment” and will be moved to your Core budget. It will give you more flexibility about how and when you use your funding for supports at work.

To ensure you receive the correct funding (right amount of money) in your plan, it is important that when you are advised by the NDIS that you are having a planning meeting for your new plan or plan review, that you advise BIA so we can talk to you about what information you need to take with you for the meeting. If you have a planning meeting booked in with your Local Area Coordinator (LAC) or Support Coordinator from July onwards, please speak with Nicole ASAP.

A reminder that you do not have to share a copy of your NDIS Plan with us however, we do need to know details about your plan so we can arrange a service agreement. You have a new NDIS Plan when the start date and end date changes. This means you need to share some information with us, so you can continue to receive your support in employment, and we will create a new service agreement which schedule of supports.

When you receive this paperwork from NDIS please let Nicole know straight away!

### YOUR NAME – NDIS plan

NDIS Number: 012345678

My NDIS contact: John Smith  
National Disability Insurance Agency  
Phone: 1800242696  
Email: john.smith@ndis.gov.au

NDIS plan start date: 2 January 2020

NDIS plan review due date: 1 January 2021

A National Disability Insurance Agency (NDIA) representative will contact me about my plan review before my plan review due date.



PERSONAL INFORMATION - CONFIDENTIAL

Name:  
NDIS number:  
Plan Approved:

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## What you need to know

- Stay safe by washing your hands, keeping your distance from others, and staying home if you feel unwell.
- If you have symptoms of coronavirus you should [get tested](#).
- From 22 June the number of visitors that you can have to your home has reduced to five visitors. Outdoor gatherings have reduced to a maximum group of ten people.
- Restaurants, pubs, auction halls, community halls, libraries, museums and places of worship remain at a maximum of 20 people in any one space until at least 12 July.
- Businesses including gyms, cinemas, theatres and TABs can open, with a maximum of 20 people per space.
- All changes to restrictions and the proposed dates are subject to the advice of Victoria's Chief Health Officer and the continued and effective management of the spread of COVID-19.
- BIA management will continue to monitor information issued by the government and will keep you informed.

If you have symptoms of coronavirus (COVID-19) you should get tested. Find out where you can get tested near home.

## Current drive-through testing sites

You can be tested at a drive-through testing site. You must be in a vehicle to be tested at one of these sites, you cannot walk in. The current sites are:

- Chadstone Shopping Centre
- Dandenong drive-through centre
- Highpoint Shopping Centre
- Keilor Community Hub
- Knox Shopping Centre
- Pacific Werribee Shopping Centre
- Pacific Epping Shopping Centre
- Northland Shopping Centre
- Westfield Southland

You do not need to make an appointment to attend a drive-through testing.

This information above was provided by <https://www.dhhs.vic.gov.au/>



## History of BIA

Brunswick Industries officially opened on May the 3<sup>rd</sup> 1968, when the Brunswick Sheltered Workshop, a joint venture between the Mount Royal Hospital and the Rotary Club of Brunswick, was established to assist in the rehabilitation of stroke victims.

All the way back in 1967 the Rotary Club had raised the first \$10,000 of funds for the workshop by raffling off a Ford Falcon car supplied by Centenary Motors of Sydney Road at a very worthy price of \$1,645,87!

The Building in which BIA was first established formed part of the original Clifton brick works and in 1967, Charles Handwerk, a Director of Clifton Brick Holdings, offered the building at 3 Syme Street for lease to the Mount Royal Hospital at peppercorn rental. Building 2 was the original Stables for the brick works, yes, they used horses.

Again in 1970, Rotary club of Brunswick raised more than \$10,000 to purchase the block of land next door to 3 Syme Street which is now used as building 1 and reception. Another financial contribution was made by the Rotary, in 1973 the rotary again stepped forward and raised \$14,000 to build a new canteen on the site which today is used for our workers. In 1974, a two-storey extension was added, and in 1980, a large store and work area were also built.

The workshop changed its name and became Brunswick Industries Association as of 1992 but continued to operate as a part of the hospital. In 1995, Brunswick Industries became independent.

Back in 2018 we celebrated our 50th anniversary. In attendance on the day, we had workers, staff, customers, and members of the community including the Mayor of Moreland City Council, Cr John Kavanagh. Cr Kavanagh gave an inspiring speech and presented Brunswick Industries with a commemorative plaque for the occasion.

Now in 2020, something that is very 2020, is we are helping to keep the country healthy by filling and labelling lots of Hand Sanitisers!!



# Brunswick Industries' Vision Purpose and Values

To make a difference in people's lives by giving everyone the opportunity for meaningful participation in employment.

## Core Values



- **Value of the person**

- We see every person as a contributor, we all matter, treat everyone well.



- **Promote individual growth**

- We value personal development; every step forward is positive.



- **Personal integrity**

- Be true to yourself and others, be happy to look in the mirror.



- **Together we are better**

- We are part of a team, at work, with customers and within our community.



- **Act with professional standards**

- We are a business organisation, the same as any other; we expect no different.



- **Everyone has a right to safety**

- Be safe in everything we do and think of others, we all deserve to go home safe.

# Customer Focus



BIA is proud to be partnering with Moreland City Council to provide local sporting clubs much needed hygiene and sanitation products for local sporting clubs in the Moreland area.

What is very exciting about this new job that we will be doing is that this is our first job that will be under the branding of BIA ourselves.

Terry Pieper has been working closely with Kathy Roberts, Elisa Grassa and Holly Duckworth of the Moreland City Council, to provide much needed hand sanitisers for sporting clubs within the Moreland area so they can return to their respective sports safely.

BIA feel that providing Sporting teams these vital cleaning supplies especially during this difficult time of COVID-19 for organisations such as sporting clubs is a brilliant idea and terrific initiative by the Moreland City Council.

Brunswick Industries looks forward to working with Moreland City Council over the coming months to bring hand sanitiser to these sporting clubs.



Thank you to Buffalo Sports for supplying all our employees with these awesome face masks!

These masks are another way of showing the community that BIA are doing our part in social distancing and help stopping the spread!

**BIA supported employees and supervisors showing off their cool new face mask!!**





## **NDIS Survey on COVID-19**

The NDIS is asking for volunteer NDIS Participants to go online and answer some questions relating to the changes that NDIS implemented during COVID-19.

You can ask for your carer, friend, support worker or someone you trust to help you access and complete the survey. You will remain anonymous so you do not have to give your personal details just your feedback.

You can complete the survey by going to the following website:

[https://melbourneuni.au1.qualtrics.com/jfe/form/SV\\_9KrVHMSIW0AKH1H](https://melbourneuni.au1.qualtrics.com/jfe/form/SV_9KrVHMSIW0AKH1H)

If you Have a: -

- Story
- Poem
- Personal achievement, hobby, artwork etc

And you would like it added to the next issue of the Newsletter, please see Justin in reception.