Brunswick
INDUSTRIES ASSOCIATION

Brunswick Industries Association Newsletter *August 2021*

YOUR NEW ERC MEMBER……. PETER KEARNS

With Justin Faralla stepping down from the ERC Committee, Peter Kearns has been elected from the previous ERC Count back in April to be the newest member. Peter will be joining Mark Hamra, Craig McEwen and Bridget Guiney.

They will be raising topics and issues with CEO Charles Teale frequently to bring new and fresh ideas for BIA.

Next scheduled meeting will be in September, if you have anything you would like brought up in the meeting, please speak with either Craig, Mark, Bridget or Peter.

Employee of the Month Award

June

July

Congratulations to Julie Le for winning the award for June. Julie has been a big support in production by sorting out a number of labels ready for each job and also labelling the bottles.

Congratulations to Peter Kearns for winning the award for July. Peter has been a huge help for Mel with organising the trucks and orders to the best of his ability and has really become the person she can rely on in the warehouse coming up with ideas on how to utilise space better.

Peter has also been helping both Jeff and Justin with bringing in the next job (components and IBCs) and transporting product to and back from KE when required.

Restrictions in Metropolitan Melbourne as of 1st September 2021

A stay-at-home curfew is now in place. Between 9:00pm and 5:00am, you cannot leave your home (or the home of your intimate partner or bubble buddy) other than for limited reasons, including:

- authorised work
- health and medical purposes
- care and support of a child or someone with special needs
- in an emergency or to escape harm

Outside of curfew hours, you cannot leave your home other than for one of the five following reasons:

- shopping for necessary goods and services
- caregiving or compassionate reasons, including medical care or to get a COVID-19 test
- authorised work (with a permit) or permitted education
- exercise (once a day for 2 hours)
- to get a COVID-19 vaccination

Victorians may also leave home to visit their intimate partner, their single social bubble buddy, or in an emergency – including those at risk of family violence.

Face masks must be worn indoors and outdoors whenever you leave your home.

Face masks do not need to be worn indoors or outdoors if you are working alone unless another person enters that indoor or outdoor space.

You can remove your mask in a public place when consuming food, medicine or non-alcoholic drinks.

You can leave your home in an emergency or if there is family violence.

Work and education

- All authorised workers must carry a permit that is certified by their employer whenever they are travelling to work and attending work. This is required from 11:59pm on Tuesday 17 August.
- If you are an authorised worker with a permit, you can leave your home to travel to and attend work during the curfew. You must carry your permit and photo ID with you at all times when travelling for authorised work.
- The 5km limit does not apply to work.

Vaccinations

Victoria's lockdown has been extended until 70 per cent of eligible have had their second dose of COVID-19 vaccine. This is expected to be achieved around the 23rd of September.

Once the vaccination target has been hit, the five-kilometre travel radius will be expanded to 10-kilometres and more exercise will be allowed.

Our Love

a poem by Warren Phillips

From all that life has taught me
This I know is true
That your love sets me free
And stops me feeling blue

You're there when I call
And you love me so sweetly
I'll catch you when you fall
For I love you completely

Say you'll stay beside me
Now and forever more
Our love was meant to be
Undeniable to the core

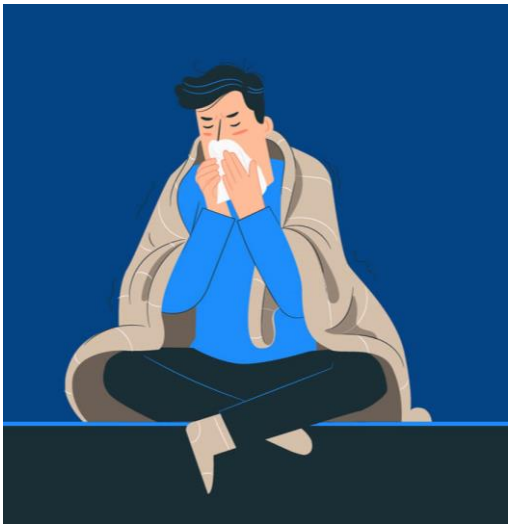
Change of roles at BIA

Congratulations to Mark Hamra on becoming the new receptionist at BIA. Mark has shown great initiative in giving reception a go and has grown leaps and bounds in his new role.

Mark in his new role will be carrying out several reception duties including, Welcoming and inducting visitors, answering and resolving telephone calls, raising leave forms, maintaining the yearly footy tipping competition and much more.

Justin Faralla will be transitioning into the P&O team working alongside Nicole Featherstonehaugh (P&O Manager) as the P&O Assistant. Justin will be working on various task including, Coordinate and scheduling site visits for supported employee application enquires, Working and maintaining employment goals (EAP'S) , assisting with payroll activities including leave forms, approving daily shifts & leave entries and much more.

Absentee process



All days off MUST be advised prior.

They can do so by calling Reception 03 9380 7444 or email reception@brunswickindustries.org.au

If you fail to notify it will be unpaid leave. A medical certificate MUST be provided for any sick/personal days off.

For any non-sick days, you can request to use your annual leave or long service leave (if applicable) but must be requested prior to taking the day off.

A reminder that as per your service agreement, fail to notify of your absence and those who do not provide 10 clear business days' notice for pre-arranged absentee days, will result in a short notice cancellation fee from your NDIS Plan Employment Supports Budget as per your service agreement with Brunswick Industries.

Customer Focus

Sabco have been a household favourite for their cleaning solutions since 1892. The company was founded in Adelaide and is an iconic Australian brand and name. Sabco were originally called the South Australian Brush Company however years later the name was shortened to Sabco. Sabco pride themselves on being at the forefront of mops, brooms, and cleaning (solutions) in Australia.

At Brunswick Industries we reassemble packets of gloves for Sabco. They are wrapped in plastic and then put through a sealer so that the plastic is as tight as possible Then they go through a heat tunnel to shrink. Once it has gone through the heat tunnel there is someone to check for quality of the product.

Once the quality is passed the box is then labelled ready to be packed onto the display tray. Each pallet holds 360 packets of gloves. This job requires a great team effort from all as there are several different components to this job. Not only does this job need to be done quickly and efficiently as it is being delivered to Costco, but it requires a certain deal of quality as well. Sabco have contacted us throughout to mention their satisfaction in our work but also praised us in delivering their product in a timely matter. All up we have completed 70 pallets of Sabco gloves which is a fantastic team effort.

Thank you to the team at Sabco for their support of Brunswick Industries and we hope to continue to work with them for many years to come.

Brunswick Industries & Brite Pathways Programs Expression of Interest

Brunswick Industries have partnered with Brite to offer our colleagues a fantastic opportunity to continue their learning journey and access funded industry leading training.

Brite have been supporting people with disability to learn, develop and secure meaningful work for more than 40 years. This program is an opportunity for individuals to continue their learning journey whilst undertaking placement at Brite and learning new skills. Below are some of the courses that Brite offer our colleagues that can be tailored to meet your needs:

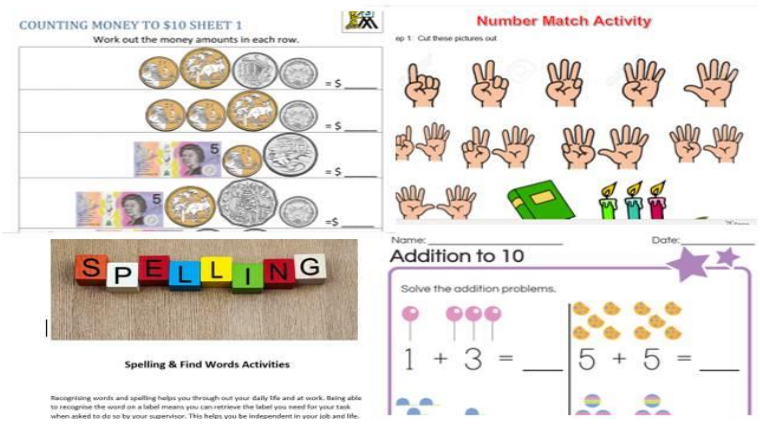
Certificate I in Initial Adult Literacy and Numeracy (22293VIC)
Certificate I in Transition Education (22301VIC)
Certificate I in Work Education (22302VIC)
Certificate II in Work Education (22481VIC)

If you are interested in any of the above courses, please speak with reception for an expression of interest form or email reception@brunswickindustries.org.au

Photos of Pets and their owners

At Brunswick Industries many of our supported employees and staff have pets. Whether they are cats, dogs, fish, bird etc. We want to showcase your pets in our upcoming newsletters. If you have a pet at home and are interested in having their photo featured in the next newsletter, please let Justin F know, you can also email your photo to reception@brunswickindustries.org.au

Employment Supports Adapted for COVID Restrictions



Due to the extended COVID-19 restrictions Brunswick Industries (BIA) recognises that it is important to stay connected and continue to work towards your skill building.

BIA has developed an Employment Engagement Activity Program for adapted employment supports where a supported employee may be having to isolate during COVID-19 restrictions.

Supported employees who are currently isolating at home, are encouraged to participate in Employment Engagement Activity Program.

You can choose to utilise your NDIS employment supports budget towards participating in the Employment Engagement Activity Program from home.

The program includes receiving activity packs, phone calls, emails and online video chats!

Each activity pack is specially designed to keep you engaged in your employment skill building including being active and having fun whilst isolating during COVID-19 restrictions.

The calls, emails and video chats keep you connected with your friends and workplace.

For more information please email reception@brunswickindustries.org.au

NAME	R16	R17	R18	R19	R20	R21	R22	R23	FW1	Total
Arthur	5	3	7	5	6	5	6	6	3	135
Rita	7	4	8	7	5	5	6	6	2	132
Gaylene	4	4	7	6	5	4	7	8	3	128
Jeff	7	3	7	5	5	4	7	2	0	124
Nigel	7	4	5	6	6	4	6	7	1	124
John N	5	3	5	6	4	3	7	8	0	122
Bill	6	2	6	3	5	3	7	5	2	122
Daniel	4	2	5	5	6	4	7	7	2	122
Mark H	4	2	4	6	5	2	7	8	4	117
Patricia	4	5	3	6	5	3	6	7	2	114
Nancy	6	3	5	8	3	3	4	4	1	111
Ricky	5	3	4	5	6	4	6	6	1	111
Judy	3	2	6	2	5	3	7	8	0	108
Enzo	5	3	7	4	4	3	2	5	1	106
Joanne	6	2	6	4	6	6	5	5	1	102
Christal	5	6	7	2	4	4	3	3	2	101
Bridget	4	1	7	7	2	3	2	2	0	96
Michael R	2	4	6	2	5	3	6	6	0	96
Thespina	4	4	6	2	3	3	3	5	0	88

If you Have a: -

- Story
- Poem
- Personal achievement, hobby, artwork etc

And you would like it added to the next issue of the Newsletter, please see Justin F or Mark in reception.

Contact Brunswick Industries Association

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